

**ADIRONDACK CENTRAL SCHOOL
BOONVILLE ELEMENTARY
BOONVILLE, NY 13309**

REGULAR BOARD MEETING MINUTES – February 14, 2017

| MEMBERS PRESENT | OTHERS PRESENT |
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| John Abdo - President Richard Gallo – Vice-President Sandra Beasock Mark Emery Michael Kramer Doug Muha Almanda Sturtevant | Edward Niznik, Superintendent, Sharon Cihocki, Business Administrator, Michelle Freeman, District Clerk, Heidi Smith, HS Principal; Kimberly Mursch, Asst. HS Principal; Dan Roberts, WL Principal; Linda Guernsey, FPT Principal; Mark Trabucco; MS Principal; Wendy Foye, Director of Spec. Ed; Marie Yager, Jan Denslow |
| <u>MEMBERS EXCUSED:</u> | |

At 6:00 p.m. Board members were given a tour of the Boonville Elementary building by Mrs. Keehfus-Jones, Principal.

At 6:30 p.m. Board President, John Abdo called the meeting to order.

Mr. Gallo moved and Mrs. Beasock seconded; carried 7-0; to go into executive session to discuss the personnel history of particular persons. Mr. Niznik was appointed Clerk Pro-Tem in the absence of the District Clerk.

Board members returned from executive session at 7:05 p.m. Mrs. Sturtevant moved and Mr. Kramer seconded, carried 7-0; to go to regular session.

BUDGET:

Mrs. Cihocki, Business Administrator, discussed the following with the Board:

1. Madison-Oneida Health Insurance expense/income distribution for 2016-2017.
2. Madison-Oneida Health Insurance historical premium increase/plan options.
3. Budget Analysis – historical data from 2005-06 projecting to 2018-19 showing enrollment, tax levy, budget and state aid for those years; also showing total reserve balance, capital reserve, terminal leave pay, and other reserve.
4. Draft 1 of the 2017-18 Budget, total budgeted revenue \$29,067,643. Last year's was \$28,667,163.

Mr. Niznik discussed the Athletics budget, no increases.

Mr. Niznik also discussed with the Board the projected enrollment for next year, Pre-K and K numbers most likely to go up. Class sizes are very manageable.

PUBLIC FORUM:

Marie Yager wished everyone a Happy Valentine's Day.

ADMINISTRATORS' REPORTS:

Ms. Mursch – Asst. High School Principal:

- An elementary student asked her friends who were invited to her birthday party to donate to the Backpack Program instead of giving her presents. Friends were very generous.
- Every 2-3 weeks has been meeting with students to discuss their attendance, met with 125 students. Heard students dread it so to switch it up has given them a Hershey Kiss at the end of meeting asking how to better their attendance.

Mrs. Smith – High School Principal:

- Skills USA sponsored a "Thank a Veteran Night". Thank you to Isabella Abelbeck and Skills USA.
- Winterfest was held, great turnout.
- Winter Concert, great job by students.
- Skills USA team went to Morrisville did very good in competition.

Mrs. Guernsey – Forestport Elementary Principal:

- With all the snow students have had a lot of opportunities to get out and ski. Ski Club has had many participating after school.
- Library Club held by Mrs. Benson for 3-5th graders after school will be performing the Wizard of Oz in March.
- 4th & 5th grade students will be going to BREIA for some snowshoeing after break.
- Forestport PTA will be sponsoring a Family Skating Party during break at Whitestown ice rink.

Mr. Roberts – West Leyden Elementary Principal:

- 3rd-4th-5th graders went to Jordan-Elbridge for a math competition, 3rd graders placed 2nd.
- Taking advantage of the snow, 4th & 5th graders to BREIA for skiing.

Mrs. Keehfus-Jones:

- Students were excited to celebrate the 100th day of school with projects and also Valentine’s Day celebrations.
- Students got to wear their pajamas as a reward for getting 100 paws for good behavior in the cafeteria.
- Merry-Go-Round Playhouse has been in making up for all the times we had to cancel because of weather.
- 4th & 5th graders will be going to BREIA for skiing, snowshoeing.
- Kindergartners will be heading over to Sunset Nursing Home to visit and have lunch with the residents. Both students and residents enjoy it very much.

Mr. Trabucco – Middle School Principal:

- 7th graders competed in a math competition coming in 1st place.
- 6th graders traveled to BREIA for some outdoor fun.
- The annual Circus was held with a great turnout. Thank you to Mr. Cotton and Ms. Allen and the National Jr. Honor Society members for their hard work organizing this.
- MS dance was held with over half of the student body attending.

Mrs. Foye – Director of Special Education:

- Parental Involvement Survey on parents understanding the program for compliance review. Happy to report 94% compliance rate.
- Met with Mrs. Smith and Alicia Ross from BOCES regarding work base learning for students with disabilities.

Ms. Lauzon – Director of PE, Health Athletics:

- No report.

Mr. Healt – Director of Facilities:

- No report.

CONSENT AGENDA:

Mr. Kramer moved and Mrs. Beasock, carried 7-0; the Board approved the following by a consensus motion:

Minutes:

January 24, 2017 Special Meeting

Teaching & Non-teaching Substitutes:

- >> Jonathan Leninsky – substitute Teacher, Associates, not certified
 - >> Linda Fallon – substitute Library Aide, Teacher Aide, Office Specialist I,
 - >> Keir DeGraaf – substitute Groundswoker/Cleaner
- **pending background clearance**

Field Trip Requests:

| | |
|--|----------------|
| Forestport PTA to Whitestown Community Center | 2/23/17 |
| Adirondack FFA to Hamilton Central School | 3/4/17 |
| Jr. High All County Students to All County Festival | 3/17 & 3/18/17 |
| Boonville Elem 12:1:3:1 students to the Stanley in Utica | 3/21/2017 |
| WL kindergartners to The Wild Animal Park | 5/12/17 |
| Forestport Elem 2 nd & 3 rd graders to BREIA | 5/16/17 |
| Forestport Elem 4 th & 5 th graders to Beaver Camp | 6/7/17 |
| Forestport & Boonville Elem 3 rd graders to The Wild Center | 6/15/17 |

Building Use Requests:

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|---|---|
| Rome Select AAU Basketball to use the Boonville & HS/MS gyms | February - April |
| Adirondack Related Professionals Union to use the MS Library | As needed throughout remainder of 2017 school year. |
| Varsity Club to use the HS Gym | 3/3/2017 |
| Adirondack Teachers’ Assoc. to use the HS kitchen, cafeteria, restrooms | 4/29/17 |

REGULAR AGENDA:

Mrs. Sturtevant moved and Mr. Muha seconded, carried 7-0; the Board approved the following:

Retirement Date Change:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accepted the date change of retirement for Mr. Bruce Sessions, Head Custodian, from June 1, 2017 to May 31, 2017.

Ski Club Advisor:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education appointed Kim Allen as the Adirondack Ski Club advisor for the 2016-2017 school year.

Permanent Positions:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved the following support staff to permanent positions after successfully completing their 26-week probationary period:

Robert Ballister – School Lunch Manager
 Patricia Croneiser – Teacher Aide
 Nancy Lutz – Teacher Aide
 Lisa Schoff – Teacher Aide

Abolishment of Position:

WHEREAS, the Adirondack Central School District, has determined that for reasons of economy and efficiency it is necessary to abolish certain positions. Now, therefore, be it resolved that the following teaching position be abolished effective January 30, 2017:

- Business Education 1 FTE

Coach Resignation/Volunteer Coach Assistant:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accepted the resignation of Mr. Justin Wiedrick as JV Girls' softball coach and appoint him as a volunteer coach assistant for the spring 2017 season.

Track Coaching Appointments:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education appointed the following track coaches for the spring 2017 season:

- Elroy Moore - Varsity Boys' track
- Mitch Maryhugh – Varsity Girls' track

Surplus Equipment/Books:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve to declare equipment and/or textbooks from the District as surplus and be disposed of in the most expedient manner as per the discretion of the Superintendent of Schools.

Transfer of Funds:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved the following transfer of funds for the Transportation Dept. for dump truck repairs:

- \$2500.00 from account A5510.571-12-5506 to A5510.570-13-0000

Civil Service Positions:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education created four (4) part-time Food Service Helper positions as required by Civil Service.

Committee on Special Education:

Resolved that, upon the recommendation of the Committee on Special Education, approval be granted for placement of students.

Budget Transfers:

Approval of the budget transfers for December 2016.

INFORMATION & DISCUSSION {Enclosures}:

- Warrants:
 - General Fund Warrants #12 & 13
 - Lunch Fund Warrant #7
 - Special Aid Fund Warrant #4
 - Capital Fund Warrant#7
- Revenues & Budgets Status:
 - General Fund Revenue
 - Lunch Fund Revenue
 - Special Aid Revenue
 - Capital Fund Revenue
 - General Fund Budget Status
 - Lunch Fund Budget Status
 - Special Aid Fund Budget Status
 - Capital Fund Budget Status
- Treasurer's Report for December 2016.
- MOH Health Insurance Historical Premium Increase/Plan Options
- Thank you from the Northern Community Foundation
- Jeff-Lewis BOCES notification of (3) vacancies on the BOCES Board for the term 2017-2020 and BOCES Budget Development Calendar.

- The terms of the following Adirondack School Board Members expire on June 30, 2017:

>> John Abdo

>> Michael Kramer

- Board of Education petitions will be available from the District Clerk on Wednesday, March 1, 2017, and must be returned by Monday, April 17, 2017. The number of signatures required on the petition is 25.

HANDOUTS

- District Calendar for February 2017.
- Enrollment Figures as of February 1, 2017.
- Claim Auditor’s Report for January 2017.
- Conferences Approved by Superintendent.

At 7:42 p.m. Mrs. Beasock moved and Mr. Emery seconded, carried 7-0; the Board adjourned to the Special Meeting to be held on Tuesday, February 28, 2017 in the Boonville Elementary cafeteria at 7:00 p.m.

Michelle Freeman, District Clerk

Edward S. Niznik, Clerk Pro-Tem